



Tuesday, 23 July 2019

Dear Parents/Carers,

I would like to take this opportunity to bring a few points to your attention. As you know, we set high expectations for all of our students at Meden as we believe this helps in their future development. We believe that 2019/20 will be both an enjoyable and successful year for all of our students and we look forward to working in partnership over the coming months and years. To clarify, your child's tutor should always be the first point of contact for any concerns that you may have. Please ensure that we hold up-to-date contact details for you and family members.

As a school, we do **not** authorise any leave of absence for students. These guidelines are set by government, ensuring we are consistent with all requests. Punctuality for students is crucial, with students expected to be on site by 8.25pm at the latest, ready to start lessons promptly at 8.30am.

Detailed information regarding the school uniform policy can be found in student planners and on the school website. In brief, school shoes should be black and of a formal type- trainers are not permitted. The Meden blazer and tie should be worn at all times unless instructed otherwise. Trousers should be tailored, full length and not skin tight. Skirts should be knee length and only natural hair colours are allowed. No facial piercings are allowed (such as; nose piercings, ear bars and tongue bars) and this includes 'clear/see-through' jewellery. Subtle make-up can be worn at KS4 (Yrs. 9, 10 & 11) only. Rings are **not** permitted and only one pair of stud earrings can be worn.

Students will be challenged on their uniform on a daily basis to ensure that standards remain high.

Students travelling to and from school on bikes should ensure there are ridden sensibly and safely at all times. We reserve the right to forbid students from leaving their bikes in school if they fail to do this. Failure to comply with school expectations will result in communication with home, sanctions given and students unable to access mainstream lessons.

Student planners should be brought to school every day and should be out, in class, during every lesson. **Planners are used by students to record any homework received and will be used by staff to record any incidents, positive and negative, which may need to be reported home, this includes detentions.** Parents/carers should ensure planners are reviewed by them daily and signed each week where indicated.

Detentions remain one of our main sanctions for managing student behaviour and could be set by teachers for a variety of reasons including, lateness to school and lessons, missing homework, disruption and rudeness. Detentions will be set for the next available evening, straight after school and will be for a period of 45 minutes. If a student fails to attend the original detention, a double detention will take place for the following evening (90 minutes).

We thank you for your continued support and look forward to a successful year ahead.

Craig Gibbison
School Leader