



Dear Parent/Carer,

Regular school attendance is essential for all of our students to make good progress and achieve their academic potential. All parents want their children to do well in life and now, more than ever, it is important to have a good education, if you want to improve your opportunities in adult life. Children only get one chance at school, and your child's chances of a successful future may be affected by not attending school.

If children do not attend school regularly they may struggle to keep up with school work. Poor attendance can affect children's ability to make and keep friendships; a vital part of growing up. Setting good attendance patterns from an early age will also help your child later on. Employers want to recruit people who are reliable, so children who have a poor school attendance record may have a reduced chance of getting a good job. Being on time is also vital, arriving late at school can be very disruptive for your child, the teacher, and the other children in the class.

**Our Whole School Attendance Target is 96%.** In order for your son/daughter to achieve an attendance of 96% or above, they cannot be absent from school for more than 10 days in an academic year.

**Attendance over One School Year**

- 98% attendance = less than 4 days absent from school
- 96% attendance = less than 10 days absent from school
- 90% attendance = 4 weeks absent from school
- 85% attendance = 5 ½ weeks absent from school
- 80% attendance = 7 ½ weeks absent from school

We appreciate that children are unwell from time to time and that there can be exceptional circumstances for absences, but we ask that you think carefully about keeping your child out of school. There is a strong connection between attendance and achievement at school. Absence is proven to have a significant negative impact upon a child's educational attainment.

If you feel there is anything we can do to support you or your child, or would like to discuss this matter further, please do not hesitate to contact your child's Head of House or Tutor. Thank you for your continued support.

Yours faithfully,

Mr. C Gibbison  
Senior Leader Pastoral