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MEDEN
SCHOOL

Important Reminders for Students Leaving in Y11 & Y13

As we approach leaving dates for our Y11 & Y13 students, I wanted to pass on some important reminders.

LIBRARY BOOKS

Please can you ensure that any library books are returned to school to Mrs Kennedy in the library. If you are unsure whether you have any outstanding or you are struggling to locate the books, please pop and see her or email her on rkennedy@medenschool.co.uk.

LOCKERS

- Year 11 students should ensure that everything is emptied from their lockers and the key returned to Mr Gibbon. If you no longer have your key, please speak to Mr Gibbon who will be able to gain access to your locker for you to retrieve any belongings.
- Year 13 students should empty their locker and return the key to Mrs Coulson who will be able to organise for any key deposit to be returned.

Please note that over the summer, all Y11 and Y13 lockers will be emptied and any contents destroyed.

DINNER ACCOUNT

Please ensure that your child uses up any balance remaining on their SQUID account. We cannot issue any cash refunds but you can request a balance refund from SQUID via your SQUID app. If you have a *negative balance* on your child's SQUID account this needs to be repaid before your child leaves to avoid being invoiced for the outstanding amount. Please see Mrs Coulson with any queries.

CHROME BOOKS

- Y13 students should return their chrome book including charger to Mrs Smith.
- Y11 students should return their chrome book including charger to Mr Gibbon

UNIFORM DONATIONS

We will always greatly receive any donations of Meden uniform in good condition. We often provide students with items of uniform where support is needed.

Thank you for your continued support.