



Dear Parents/Carers

As the start of the new term draws near, we look forward to welcoming the students back in to school after the summer holidays. I have put together some key information for parents/carers which can be found below.

Back to School Arrangements

Just a reminder that the students return on the following days.

Monday 4th September

School will only be open to the following year groups.

- Year 7
- Year 11 (go to your tutorial – check rooms below)
- Year 12 (go straight to the College Hub)

Students must be in school by 8:45am and Year 7 students should make their way to the Quad area where they will line up in their tutorials. The gate at the entrance off Burns lane is where students should enter the school.

Tuesday 5th September

All students should attend.

Students must be in school by 8:45am and make their way to their tutor rooms – check below.

Year 7 and College students should go to their tutor rooms when they arrive on Tuesday.

If your child is a new Year 8, Year 9 or Year 10 student please ensure you have agreed a start date prior to your arrival.

Tutor room details are as follows.

Year 7	Tutors	Room
7A	Mr Land	B22
7B	Miss Tindall	B3
7C	Dr Fearn Swallow	B13
7D	Miss Hagan	K8
7E	Miss Slack	A19
7F	Mr Ringer	K6
7G	Miss Jones	E8

Year 8	Tutors	Room
8A	Mrs Rowland	B9
8B	Mrs Promosso-Migliore	K9
8C	Mrs Mascareno Vera	B10
8D	Mrs Lickley	B7
8E	Mrs Glasby	B11
8F	Mr Knox	A7
8G	Miss Holmes	A9

Year 9	Tutors	Room
9A	Miss Taplin	B25
9B	Mrs Streets / Mrs Rawling	B12
9C	Mr McDermid	B14
9D	Miss Clarke	B4
9E	Miss Cooper	A20
9F	Miss Cadman	A17
9G	Mr Cheetham	A15

Year 10	Tutors	Room
10A	Mr Clark	B8
10B	Miss Szabo	A14
10C	Miss Wilson	E10
10D	Mr Stower	B2
10E	Mr Gibbison	B1
10F	Mr Bailey	K4
10G	Mrs Archdale	K11

Year 11	Tutors	Room
11A	Mrs Zaccardelli	A6
11B	Mr Salway / Mr Hyatt	B16
11C	Mr Oxford / Mrs Little	K2
11D	Miss Woodfield / Mrs Warman	A7
11E	Mr Hamer	A18
11F	Mr McCartney	K1
11G	Mr Kendrick	A13

KS5	Tutors	Room
12A	Mr Scarsbrook	K3
12B	Mr Grisewood	A8
13A	Mrs Gibney	B26
13B	Mr Bentley	B17

Students on their first day will receive their timetable, equipment, and their year group lanyard and this will be given out during the first morning back during tutor time.

Year 7 students will also have their fingerprint picture taken to set them up on the dinner system. If we have not received consent for this, then we will not be able to do this.

A Reminder of The New School Day

Just a reminder about the structure of the new school day. **Students should arrive no later than 8:45am.**

School gates close (5 mins to get to tutorial)	08:45am
Tutorial	08:50am – 09:25am
P1	09:25am – 10:15am
P2 / Break	10:15am – 11:25am
Break 1- 10:15 to 10:35am then P2 starts at 10:35am Break 2 - 10:15am & then break from 11:05am to 11:25am	
P3	11:25am – 12:15pm
P4 / Lunch	12:15pm – 1:40pm
Lunch 1 - 12:15pm to 12:50pm then P4 starts at 12:55pm Lunch 2 - P4 at 12:15pm & then have lunch 1:05pm - 1:40pm	
P5 (school finishes at 2:35pm Fridays)	1:45pm – 2:35pm
P6 (No P6 on Fridays)	2:35pm – 3:25pm
Extra-Curricular Mon & Tue Only (non-compulsory)	3.25pm – 4:05pm

Breakfast

The dining hall is open from 8am if students arrive early or want breakfast. There are some free breakfast items (Bagels/Cereals) for students to enjoy plus items can be purchased from the breakfast menu.

Intervention Sessions, Extra-Curricular Activities and Afterschool Clubs

We will send out full information regarding any intervention sessions along with details of the extra-curricular activities and after-school clubs during the first couple of weeks.

Detentions

Detentions will last for 50 minutes after school and will take place on Mondays, Tuesdays, Thursdays, and Fridays. We do inform parents of detentions set. If for any reason your child is unable to attend detention, please let us know so we can rearrange. This must come from the parent/carer and not the child.

Buses

All the latest timetables for the MEDEN1, MEDEN2 and No.9 service plus the late buses has now been uploaded to the website <https://www.medenschool.co.uk/page.php?p=bus>

The school website is an invaluable source of information about every aspect of school life. To access the school website, use the following address www.medenschool.co.uk You can also follow us on 'X' (previously Twitter) and again this can be accessed through the website.

If you have any queries or questions, then please contact your child's tutor in the first instance who will be more than happy to help.

Kind regards



Mr J Smith
Head Teacher